



**Downtown Napa Association
Agenda
Tuesday, August 12th, 2025 2:30pm – 4:00pm
Filippi's Italian Pizza Grotto**

Members: Bob Magnani, Kimberly McMaster, Sara Brooks, Chuck Meyer, Chrissy Pearce-Jeffries, Gabe Carlin, Faith Ventrello, Tom Finch, Allison Hallum, Cassan Macaraig, Adam McClary *Staff: Bill LaLiberte*

Excused: Cassan Macaraig

Guests: City of Napa – 3VG Development

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| 1. <u>CALL TO ORDER</u> | Jeffries |
| 2. <u>PUBLIC COMMENTS</u> | Jeffries |
| 3. <u>INFORMATION / ACTION ITEMS</u> | |
| a. Kohl's Development Site Update – (15min)
City of Napa Staff and Kameron Koltz with 3VG to give a project update and to discuss ways to keep downtown merchants and the public informed of upcoming work and possible impacts. | La Liberte |
| b. ICE Impact / General Membership Meeting – (5min)
Possible joint meeting with Napa Chamber of Commerce and DNA. Looking at dates for the week of August 25 th or September 1 st | La Liberte |
| c. Second Street Slurry Sealing Update - (10min)
Update on project schedule with crack sealing on August 26 th and slurry seal tentatively scheduled for September 29-30 th . Parklet removal and replacement cost covered by PBID. | La Liberte |
| d. Pearl Street Paving Project - (10min)
City of Napa is repaving Pearl Street from Soscol through Main Street intersection - Work is scheduled for August 27 & 28 (Wed & Thurs). | La Liberte |
| e. Reich and Associates Bookkeeping – (15min)
Discuss new contract with Reich and Associates to handle all DNA and PBID bookkeeping including payroll and tax preparation. Combining DNA and DNA Reserve QB databases – Reserve will be listed in FY 25'-26' budget and financial reports going forward. No approval needed, Authorization was received from Executive Committee to combine Staff Support and Accountant/Bookkeeping budget line items to cover expense with no change to budget. | La Liberte |
| a. Event Updates – (15min)
SoFi Battle of the Bands, First Thursdays, Fridays in the Park, Show and Shine, and Shop Sip and Stroll. Discuss forming committee to set event schedule for FY 26' – 27' | Jeffries/LaLiberte |
| b. <u>Financials</u> – (10 min)
Review and approve July 1,2025 – July 31 st , 2025, P&L Budget vs Actual. | La Liberte |

BROWN ACT:

Government Code 54950 et seq. (the Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Napa Downtown Association Posts Agendas at 1300 First Street, Suite 290. Action may not be taken on items not posted on the agenda.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Bill La Liberte at (707) 257-0322 at least 48 hours prior to the meeting.

NOTICE TO PUBLIC:

PUBLIC COMMENT: The public may directly address the Downtown Napa Association on any matter within the Council 's subject matter jurisdiction, including any matter that is not on the agenda. However, State law strictly limits the Council's authority to respond at the meeting to any matter that is not on the agenda.

RULES OF ORDER FOR THE CONDUCT OF DNA MEETINGS: The Napa Downtown Association conducts its meetings in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Rules of Order (Council Policy Resolution 19, R2016-6). Members of the public are expected to conduct themselves with courtesy and respect and comply with the Rules of Order. **PROCEDURES TO DIRECTLY ADDRESS THE DNA:** Any member of the public may directly address the Board regarding: (a) any matter identified on the agenda; or (b) during the Public Comment portion of the meeting for any matter within the Council's subject matter jurisdiction that is not identified on the agenda. Speakers should direct comments to DNA President and Board members, not the audience. Speakers are expected to yield the floor when the time limit is identified. For each item, speaking time is limited to no more than three minutes per person, unless otherwise specified for hearings and appeals, or at the discretion of the DNA President to address special circumstances. The DNA President may modify (increase or decrease) any time requirements for any speaker or change the order of the items on the agenda, in accordance with the Rules of Order in order to facilitate the efficient and fair conduct of the meeting. This may include moving all or a portion of the Public Comment portion of the agenda to the end of the meeting (see Council Policy Resolution 19, R2016-6 section 6.1.4).