



Property Based Improvement District

Agenda

2:30 PM May 15th, 2024

Archer Hotel

Members: Ryan Gregory, Chair; Sara Brooks; Mike Butler; Tony Giaccio; Michael Holcomb; Zen Hunter-Ishikawa; Kelly Moore; Staff: *Bill La Liberte*

Guests: Katrina Gregory – City of Napa Recreation & Public Art Manager

1. CALL TO ORDER
2. PUBLIC COMMENTS
3. INFORMATION / ACTION ITEMS:

a. Approval of Minutes

Ryan Gregory

Approve minutes from February 20th, 2024, PBID Meeting

b. Napa Lighted Art Festival - (20 min) - Approval Needed

Katrina Gregory

Presentation by Katrina Gregory for \$40,000 funding request to support potential Lighted Art Installations in Zone 2 and other businesses interested in participating in the 2026 Napa Lighted Art Festival.

c. PBID Renewal - (10 min)

La Liberte

Update / Progress report of the PBID 2026 – 2032 renewal.

d. Railroad Arts District – Action Ave. - (10 min)

La Liberte

Discuss creation and addition of Zone 3 to 26' – 32' PBID starting fall of 2025 with adoption in June 2026 and assessments starting January 1st, 2027.

e. Second Street Crosswalk Art – (10min) - Approval Needed

La Liberte

Discuss proposal to relocate five parklets during a slurry seal of Second Street in preparation for the crosswalk art installation.

f. PBID Committee Position - (10 min) - Approval Needed

Ryan Gregory

Katie Shaffer has accepted the nomination to the PBID Committee.

City Manager Steve Potter will not be able to sit on the PBID Committee and has elected Julie Lucido, City of Napa Public Works Director, to fill the city representative seat.

g. Proposed Fiscal Year 2025-2026 Budget – (15min)

Ryan Gregory

Present fiscal year 2025-2026 draft budget for discussion. Form three-person subcommittee (Bill La Liberte and two PBID committee members) to make edits / adjustments and create final budget to be presented at the July 17th PBID meeting for approval and adoption by full committee.

h. Financials - (10 min)– Approval Needed

La Liberte

Review and approve July 1st 2024 – April 30th 2025 P&L Budget vs. Actual

i. Next Meeting - (5 min)

Ryan Gregory

Thursday July 17th 2:30pm.

Discuss meeting schedule for Fiscal Year 25'-26'

4. ADJOURN

BROWN ACT:

Government Code 54950 et seq. (the Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Napa Downtown Association posts Agendas at 1300 First Street, Suite 290. Action may not be taken on items not posted on the agenda.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Bill La Liberte at (707) 257-0322 at least 48 hours prior to the meeting.

NOTICE TO PUBLIC:

PUBLIC COMMENT: The public may directly address the PBID on any matter within the Council's subject matter jurisdiction, including any matter that is not on the agenda. However, State law strictly limits the Council's authority to respond at the meeting to any matter that is not on the agenda.

RULES OF ORDER FOR THE CONDUCT OF PBID MEETINGS: The PBID conducts its meetings in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Rules of Order (Council Policy Resolution 19, R2016-6). Members of the public are expected to conduct themselves with courtesy and respect and comply with the Rules of Order. **PROCEDURES TO DIRECTLY ADDRESS THE PBID:** Any member of the public may directly address the Council regarding: (a) any matter identified on the agenda; or (b) during the Public Comment portion of the meeting for any matter within the Council's subject matter jurisdiction that is not identified on the agenda. Speakers should direct comments to PBID Chair and Committee members, not the audience. Speakers are expected to yield the floor when the time limit is identified. For each item, speaking time is limited to no more than three minutes per person, unless otherwise specified for hearings and appeals, or at the discretion of the PBID Chair to address special circumstances. The PBID Chair may modify (increase or decrease) any time requirements for any speaker, or change the order of the items on the agenda, in accordance with the Rules of Order in order to facilitate the efficient and fair conduct of the meeting. This may include moving all or a portion of the Public Comment portion of the agenda to the end of the meeting (see Council Policy Resolution 19, R2016-6 section 6.1.4).