



**Property Based Improvement District
Agenda
2:00 PM February 20th, 2025 Archer
Hotel**

Members: Ryan Gregory, Chair; Sara Brooks; Mike Butler; Tony Giaccio; Michael Holcomb; Zen Hunter-Ishikawa; Kelly Moore; Staff: *Bill La Liberte*

Guests: Heather Luna, Joe Newman, Bob Nations, Share the Care / Rock the Block

1. CALL TO ORDER

2. PUBLIC COMMENT

3. INFORMATION / ACTION ITEMS:

a. Approval of Minutes

Gregory

- Approve minutes from November 21st, 2024, PBID Meeting

b. Share the Care / Rock the Block – (15 min)

Heather Luna

- Presentation / funding request from Heather Luna, Joe Newman, Bob Nathen on Share the Care / Rock the Block events.

c. PBID Renewal - (30 min)

La Liberte

- Renewal Schedule – Review and discuss renewal schedule / timelines for petitions, City Council meetings and balloting.
- Petition Signature Forms – Discuss process of gathering signatures – Review top 25 property owners to distribute them between committee members / staff. Top 25 property owner petitions to be hand delivered by committee members with balance being mailed.

d. Oxbow District Gateway Sign - (5 min)

La Liberte

- Update on Oxbow Gateway Sign project and City of Napa License Agreement with Downtown Napa Association.

e. Vacant PBID Committee Position - (15 min)

Gregory

- Discuss and select candidate(s) to fill vacant committee seat(s)

f. Financials - (10 min)– Approval Needed

La Liberte

- Review and approve July 1st 2024 – January 31st 2025 P&L Budget vs. Actual

g. Next meeting - (10 min)

Gregory

- Discuss meeting schedule for remainder of Fiscal Year 24'-25' and Fiscal Year 25'-26'

4. ADJOURN

BROWN ACT:

Government Code 54950 et seq. (the Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Napa Downtown Association posts Agendas at 1300 First Street, Suite 290. Action may not be taken on items not posted on the agenda.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Bill La Liberte at (707)257-0322 at least 48 hours prior to the meeting.

NOTICE TO PUBLIC:

PUBLIC COMMENT: The public may directly address the PBID on any matter within the Council's subject matter jurisdiction, including any matter that is not on the agenda. However, State law strictly limits the Council's authority to respond at the meeting to any matter that is not on the agenda.

RULES OF ORDER FOR THE CONDUCT OF PBID MEETINGS: The PBID conducts its meetings in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Rules of Order (Council Policy Resolution 19, R2016-6). Members of the public are expected to conduct themselves with courtesy and respect and comply with the Rules of Order. **PROCEDURES TO DIRECTLY ADDRESS THE PBID:** Any member of the public may directly address the Council regarding: (a) any matter identified on the agenda; or (b) during the Public Comment portion of the meeting for any matter within the Council's subject matter jurisdiction that is not identified on the agenda. Speakers should direct comments to PBID Chair and Committee members, not the audience. Speakers are expected to yield the floor when the time limit is identified. For each item, speaking time is limited to no more than three minutes per person, unless otherwise specified for hearings and appeals, or at the discretion of the PBID Chair to address special circumstances. The PBID Chair may modify (increase or decrease) any time requirements for any speaker, or change the order of the items on the agenda, in accordance with the Rules of Order in order to facilitate the efficient and fair conduct of the meeting. This may include moving all or a portion of the Public Comment portion of the agenda to the end of the meeting (see Council Policy Resolution 19, R2016-6 section 6.1.4).