



**Downtown Napa Association  
Agenda  
Tuesday, May 14th, 2024 2:30pm – 4:00pm  
Filippi's Italian Pizza Grotto**

**Members:** Peter Triolo, Connie Anderson, Toni Chiapetta, Bob Magnani; Kimberly McMaster, Chuck Meyer, Garret Murphy, Chrissy Pearce-Jeffries, Sara Brooks, *Gabe Carlin, Faith Ventrello, Alyssa Piombo* **Staff:** *Bill LaLiberte*

**Excused:**

**Guests:** Vin Smith City of Napa - Community Development Director, Tony Valadez City of Napa – Parking Programs Manager

- |   |                     |
|---|---------------------|
| 1. <u>CALL TO ORDER</u>   | Triolo              |
| 2. <u>PUBLIC COMMENTS</u>   | Triolo              |
| 3. <u>INFORMATION / ACTION ITEMS</u>  |                     |
| a. <u>Approval of Minutes</u>   | Triolo              |
| Approve minutes from April 9th, 2024, Meeting.  |                     |
| b. <u>City of Napa PBIA Budget Presentation and Approval (30 min)</u> – Approval Needed   | Tony Valadez        |
| Tony Valadez City of Napa – Parking Programs Manager will present the annual Parking and Business Improvement Area (PBIA) budget for discussion and approval.   |                     |
| c. <u>Upcoming Board Vacancy – (10 min)</u> – Informational   | Triolo / La Liberte |
| Discuss upcoming board vacancy and appointment process to fill vacancy at June 11 <sup>th</sup> Board meeting.  |                     |
| d. <u>City of Napa Sales Tax Ballot Measure Virtual Session – (5 min)</u> - Informational   | Triolo              |
| City Manager Steve Potter, Assistant City Manager Liz Habkirk, and Public Works Director Julie Lucido will be hosting a virtual session for members of the Downtown Napa Association to discuss a potential local funding ballot measure. Date/Time: Thursday May 23rd - 3 pm |                     |
| f. <u>DoNapa App / Android Proposal - (10 min)</u> - Approval Needed  | La Liberte          |
| Update on proposal to add the Android platform to the DoNapa App. - Received M.O.U. and update on analytics from Paul Kelaita application producer as requested by the Board at April 9 <sup>th</sup> meeting.  |                     |
| g. <u>Upcoming June Events (5 min)</u> – Informational  | Triolo              |
| Updates on Napa Table June 8 <sup>th</sup> – Shop Sip and Stroll June 6 <sup>th</sup> , 13 <sup>th</sup> , 20 <sup>th</sup> , 27 <sup>th</sup>  |                     |
| h. <u>Fiscal Year 24/25 Budget - (20 min)</u> - Informational   | La Liberte          |
| Review and discuss proposed Fiscal Year 24/25 budget for approval at June 11 <sup>th</sup> Board Meeting  |                     |
| i. <u>Financials - (10 min)</u> – Approval Needed   | La Liberte          |
| Review and approve January 1 <sup>st</sup> , 2024 – April 30th, 2024, P&L Budget vs. Actual through   |                     |

**BROWN ACT:**

*Government Code 54950 et seq.* (the Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Napa Downtown Association Posts Agendas at 1300 First Street, Suite 290. Action may not be taken on items not posted on the agenda.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Bill La Liberte at (707) 257-0322 at least 48 hours prior to the meeting.

**NOTICE TO PUBLIC:**

**PUBLIC COMMENT:** The public may directly address the Downtown Napa Association on any matter within the Council 's subject matter jurisdiction, including any matter that is not on the agenda. However, State law strictly limits the Council's authority to respond at the meeting to any matter that is not on the agenda.

**RULES OF ORDER FOR THE CONDUCT OF DNA MEETINGS:** The Napa Downtown Association conducts its meetings in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Rules of Order (Council Policy Resolution 19, R2016-6). Members of the public are expected to conduct themselves with courtesy and respect and comply with the Rules of Order. **PROCEDURES TO DIRECTLY ADDRESS THE DNA:** Any member of the public may directly address the Board regarding: ( a) any matter identified on the agenda; or (b) during the Public Comment portion of the meeting for any matter within the Council's subject matter jurisdiction that is not identified on the agenda. Speakers should direct comments to DNA President and Board members, not the audience. Speakers are expected to yield the floor when the time limit is identified. For each item, speaking time is limited to no more than three minutes per person, unless otherwise specified for hearings and appeals, or at the discretion of the DNA President to address special circumstances. The DNA President may modify (increase or decrease) any time requirements for any speaker or change the order of the items on the agenda, in accordance with the Rules of Order in order to facilitate the efficient and fair conduct of the meeting. This may include moving all or a portion of the Public Comment portion of the agenda to the end of the meeting (see Council Policy Resolution 19, R2016-6 section 6.1.4).