



**Downtown Napa Association
Agenda
Tuesday, July 9th, 2024 2:30pm – 4:00pm
Filippi's Italian Pizza Grotto**

Members: Connie Anderson, Toni Chiapetta, Bob Magnani; Kimberly McMaster, Chuck Meyer, Garret Murphy, Chrissy Pearce-Jeffries, Sara Brooks, *Gabe Carlin, Faith Ventrello, Alyssa Piombo Staff: Bill LaLiberte*

Excused: Sara Brooks

Guests: Vin Smith City of Napa - Community Development Director,

1. **CALL TO ORDER** Jeffries
2. **PUBLIC COMMENTS** Jeffries
3. **INFORMATION / ACTION ITEMS**
 - a. **Approval of Minutes** Jeffries

Approve minutes from May 14th, 2024, Meeting.
 - b. **Board Seat and Executive Committee Vacancy – (15 min)** – Approval Needed Jeffries/La Liberte

The Nominating Committee / Executive Committee nominates Tom Finch Filippi's Italian Pizza Grotto to fill the board seat left vacant with the departure of Peter Triolo after his move to the east coast.

The Nominating Committee / Executive Committee nominates Chuck Meyer to fill the Executive Committee position left vacant with the departure of Peter Triolo after his move to the east coast.
 - c. **General Membership Date Change – (10 min)** - Informational Jeffries/La Liberte

Suggested Date will be Tuesday August 13th -Time to be determined– This will serve as our August DNA Board Meeting
 - f. **DoNapa App / Android Update- (5 min)** - Informational La Liberte

Update on the Android platform for the DoNapa App.
 - g. **Event Updates (20 min)** – Informational La Liberte

Napa Table, Shop Sip and Stroll (possible November repeat), Fridays in the Park
 - h. **Feast It Forward Grant / Sponsorship - (10 min)**- Approval Needed La Liberte/Jeffries

Review and discuss \$5000 Grant / DNA Sponsorship
 - i. **Temporary Use Permit - Amplified Music – (10 Min)** Approval Needed La Liberte

Working with City of Napa Planning Department to allow amplified music for Oxfest and SoFi Battle of the Bands for merchants not covered by special event permit and outside their existing use permit. Need approval for potential permit costs of \$750 per event.
 - j. **Approve Fiscal Year 24/25 Budget-(10 min)** – Approval Needed La Liberte

Review and approve Fiscal Year 24/25 budget as presented at May 14th board meeting
 - k. **Financials - (10 min)** – Approval Needed La Liberte

Review and approve January 1st, 2024 – June 30th, 2024, P&L Budget vs. Actual through

BROWN ACT:

Government Code 54950 et seq. (the Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Napa Downtown Association Posts Agendas at 1300 First Street, Suite 290. Action may not be taken on items not posted on the agenda.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Bill La Liberte at (707) 257-0322 at least 48 hours prior to the meeting.

NOTICE TO PUBLIC:

PUBLIC COMMENT: The public may directly address the Downtown Napa Association on any matter within the Council 's subject matter jurisdiction, including any matter that is not on the agenda. However, State law strictly limits the Council's authority to respond at the meeting to any matter that is not on the agenda.

RULES OF ORDER FOR THE CONDUCT OF DNA MEETINGS: The Napa Downtown Association conducts its meetings in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Rules of Order (Council Policy Resolution 19, R2016-6). Members of the public are expected to conduct themselves with courtesy and respect and comply with the Rules of Order. **PROCEDURES TO DIRECTLY ADDRESS THE DNA:** Any member of the public may directly address the Board regarding: (a) any matter identified on the agenda; or (b) during the Public Comment portion of the meeting for any matter within the Council's subject matter jurisdiction that is not identified on the agenda. Speakers should direct comments to DNA President and Board members, not the audience. Speakers are expected to yield the floor when the time limit is identified. For each item, speaking time is limited to no more than three minutes per person, unless otherwise specified for hearings and appeals, or at the discretion of the DNA President to address special circumstances. The DNA President may modify (increase or decrease) any time requirements for any speaker or change the order of the items on the agenda, in accordance with the Rules of Order in order to facilitate the efficient and fair conduct of the meeting. This may include moving all or a portion of the Public Comment portion of the agenda to the end of the meeting (see Council Policy Resolution 19, R2016-6 section 6.1.4).