



**Downtown Napa Association
Agenda
Tuesday, April 8th, 2025 2:30pm – 4:00pm
Filippi's Italian Pizza Grotto**

Members: Bob Magnani, Kimberly McMaster, Chuck Meyer, Chrissy Pearce-Jeffries, Gabe Carlin, Faith Ventrello, Tom Finch, Allison Hallum, Cassan Macaraig, Adam McClary *Staff: Bill LaLiberte*

Excused: Sara Brooks

1. **CALL TO ORDER** Jeffries
2. **PUBLIC COMMENTS** Jeffries
3. **INFORMATION / ACTION ITEMS**
 - a. **Approval of Minutes –** Jeffries
Approve minutes from March 11th, 2025, meeting.
 - b. **Kohl's Development – (30 min)** Jeffries
3VG Development Team is looking for DNA support for their project. DNA has not weighed in on development projects in the past and the Executive Committee recommends having 3VG at this year's General Membership meeting, taking an educational role on the project for our merchants.
 - c. **Heather Luna - Rock the Block and Share the Care – (10 min)** Jeffries
Request supporting Rock the Block event.
 - d. **Mustard Celebration Event – (15 min)** Jeffries
Debrief in progress, Bill La Liberte will update the DNA Board once questioner and meetings with key personnel and event staff have been completed.
 - e. **First Thursday's and Napa Table – (15 min)** La Liberte
Updates on status and progress.
 - f. **Fiscal Year 25'-26' Budget – (10 min)** La Liberte
Bill La Liberte will be working on the FY 25-26 budget during the month of April to present a draft budget to DNA Board at the May 13th board meeting for discussion / edits and adjustments. Budget will be presented at the June 9th board meeting for approval and adoption. Budget will also be included in the annual May / June report to the City Council for approval and adoption.
 - g. **Financials – (10 min)** La Liberte
Review and approve July 1,2024 – March 31st 2025 P&L Budget vs Actual

BROWN ACT:

Government Code 54950 et seq. (the Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Napa Downtown Association Posts Agendas at 1300 First Street, Suite 290. Action may not be taken on items not posted on the agenda.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Bill La Liberte at (707) 257-0322 at least 48 hours prior to the meeting.

NOTICE TO PUBLIC:

PUBLIC COMMENT: The public may directly address the Downtown Napa Association on any matter within the Council's subject matter jurisdiction, including any matter that is not on the agenda. However, State law strictly limits the Council's authority to respond at the meeting to any matter that is not on the agenda.

RULES OF ORDER FOR THE CONDUCT OF DNA MEETINGS: The Napa Downtown Association conducts its meetings in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Rules of Order (Council Policy Resolution 19, R2016-6). Members of the public are expected to conduct themselves with courtesy and respect and comply with the Rules of Order. **PROCEDURES TO DIRECTLY ADDRESS THE DNA:** Any member of the public may directly address the Board regarding: (a) any matter identified on the agenda; or (b) during the Public Comment portion of the meeting for any matter within the Council's subject matter jurisdiction that is not identified on the agenda. Speakers should direct comments to DNA President and Board members, not the audience. Speakers are expected to yield the floor when the time limit is identified. For each item, speaking time is limited to no more than three minutes per person, unless otherwise specified for hearings and appeals, or at the discretion of the DNA President to address special circumstances. The DNA President may modify (increase or decrease) any time requirements for any speaker or change the order of the items on the agenda, in accordance with the Rules of Order in order to facilitate the efficient and fair conduct of the meeting. This may include moving all or a portion of the Public Comment portion of the agenda to the end of the meeting (see Council Policy Resolution 19, R2016-6 section 6.1.4).