



**Property Based Improvement District Meeting  
Agenda  
2:30 p.m. September 13, 2018  
Napa Chamber of Commerce  
1556 First Street, Napa, CA**

**Members:** Ryan Gregory, Chair; Sara Brooks; Mike Butler; Tony Giaccio; Michael Holcomb; Bob Johnstone; Jim Keller; Kelly Moore; Robin Klingbeil; *Staff: Craig Smith*

**Guest:** Dave Perazzo, Steve Crego, and Pete Hangen, City of Napa; Ed Shenk, Ambassador Program

**1. CALL TO ORDER**

**2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

**3. ACTION ITEMS:**

- a. Approve June 2018 minutes** Gregory
- b. Ambassador Program Report** Shenk
- c. Update on Hanging Baskets/ Sidewalk cleaning program** Perazzo/Crego  
2nd Quarter 2018
- d. Financial Report** Smith  
P&L vs. Budget through August 2018
- e. Napa Lighted Arts Festival** Gregory  
Parks and Recreation received \$35K from Zone Two funds, and is requesting another \$15K, for a total of \$50K.
- f. Maps of Historic DT Napa** Smith  
With new hotels using the maps of downtown, inventory will soon run out. A reprint would cost \$5K, and should last through June, 2019
- g. Change of meeting date** Smith  
Change the date of the December 13<sup>th</sup> meeting to December 6<sup>th</sup>

**4. INFORMATIONAL ITEMS**

- a. Utility Box Wraps** Smith  
Members expressed interest in this program. Smith will present a quick report.
- b. Other updates as appropriate.**

**5. ADJOURN** The next regular meeting is in December 2018.

**BROWN ACT:**

*Government Code 54950 et seq.* (the Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Napa

Downtown Association posts Agendas at 1290 Napa Town Center. Action may not be taken on items not posted on the agenda.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Craig Smith at (707)257-0322 at least 48 hours prior to the meeting.

**NOTICE TO PUBLIC:**

**You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum per person) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select one or two speakers to represent the opinion of the group.**

**The order of Agenda items is listed for reference and may be taken in any order deemed appropriate.**