Property Based Improvement District Meeting
Agenda
2:30 p.m. March 8, 2017
Napa Chamber of Commerce
1556 First Street, Napa, CA

Members: Ryan Gregory, Chair; Sara Brooks; Mike Butler; Tony Giaccio; Michael Holcomb; Bob Johnstone; Jim Keller; Kelly Moore; Robin Klingbeil; *Staff: Craig Smith*
Guest: Dave Perazzo, City of Napa

1. <u>**CALL TO ORDER**</u>

2. <u>**PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**</u>

3. <u>**ACTION ITEMS:**</u>
   a. Approve December 2017 minutes   **Gregory**
   b. Update on Hanging Baskets/ Sidewalk cleaning program   **Perazzo**
      1st Quarter 2018
   c. Financial Report   **Smith**
      i. The revise 2018 Budget will be presented for review and approval (revision reflects an increase in 2017 carryover of $40,200 versus forecasted $36,000)
      ii. 2018 Year End P&L vs. Budget for review and approval

4. <u>**INFORMATIONAL ITEMS**</u>
   a. Ambassador program
      Scheduled to begin in May, 2018.
   b. FAM Trip
      Scheduled for May 1 through 3, 2018
   c. Updates as appropriate.

5. <u>**ADJOURN**</u> The next regular meeting is June 14, 2018. Other meetings for the year include June 14, September 13 and December 13.

<u>**BROWN ACT:**</u>
Government Code 54950 et seq. (the Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Napa Downtown Association posts Agendas at 1290 Napa Town Center. Action may not be taken on items not posted on the agenda**.**

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Craig Smith at (707)257-0322 at least 48 hours prior to the meeting.

NOTICE TO PUBLIC:
You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum per person) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select one or two speakers to represent the opinion of the group.

The order of Agenda items is listed for reference and may be taken in any order deemed appropriate.